

# DMRs—Accuracy is Key

Solving Reporting Errors  
BEFORE They Happen

Reporting Errors=  
Warning Letter

Multiple Warning Letters =  
Notice of Violation

# Be familiar with your permit requirements

- Monitoring periods
- Submission requirements
- Special sampling and/or calculation criteria

# Common Culprits

- Laboratory ID
- Number of Exceptions
- Monitoring Period
- Frequency of Analysis
- Original signature
- Missing data
- Improper DMR form

# Laboratory ID

- Required for each parameter submitted
- lab sub-contracted any testing to other labs?

# Number of Exceptions

- To indicate any exception to permit requirements
- Total number of violations that occurred during the monitoring period

# Monitoring Period

- Outlined in the permit and cover letters issued with DMR forms
- Special Circumstances
- **When in doubt-ask**

# Frequency of Analysis

- Know your permit requirements
- “Definitions” Section
- How to report when one or more samples invalid or not collected?
- **When in doubt—ask**



# Original Signature/Missing Data

- All pages completed and signed (all data entered)
- Ink color other than black
- Include important attachments
- Review system in place

# Who Can Sign a DMR?

- Water Pollution Control Permits R61-9.122.22
- Must be ORIGINAL signature; stamped or typed signatures not acceptable
- Legal Doc-Note certification statement on DMR

# Proper DMR form used

- Version currently in effect.
- The top right-hand corner denotes the valid dates.
- Computer-generated DMR forms must be approved for use.

## Other common problems:

- Attachments not attached.
- DMR prepared date missing.
- Pages Missing.
- Failure to submit corrected DMR in response to Warning Letter.

## Important Reminder:

- DMRs and all data used to complete them must be retained by the permittee for a minimum of three years

# Compliance Officers:

- **Major dischargers:**

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# Resources:

- **DMR FAQs:**

<http://www.scdhec.gov/environment/water/faqdmr.htm>

- **Water Regulations:**

<http://www.scdhec.gov/environment/water/laws.htm>